

**SHELBYVILLE BUILDING COMMISSION
SHELBYVILLE CITY HALL
COMMON COUNCIL CHAMBERS**

DATE: September 9, 2015

TIME: 11:30 A.M.

CALL TO ORDER:

ROLL CALL:

READING OF THE MINUTES AND APPROVAL:

OLD BUSINESS:

NEW BUSINESS:

1. Electrical Exams
2. Electrical Contractor Licenses

MISCELLANEOUS BUSINESS:

1. Electrical Permit requirements - discussion
2. Staff Reports

ADJOURNMENT:

SHELBYVILLE BUILDING COMMISSION
MEETING MINUTES
September 9, 2015

Dave Wirrig called the meeting to order at 11:36 a.m.

Members Present: Tony Nicholson, Gary Keppel, Joe Runnebohm, Dave Wirrig, Jim Marshall, Matt Wortman

Members Absent: David Rush

Staff Present: Daniel Bird, Chris Hext, Rod Miller, Lisa Loveless

Guests Present: Brent Drake, Tyler Drake, Roger Hickman, Phil Shadley, Hickman Electric employee, David Adams, Sam Booth

Approval of Minutes: Gary Keppel made a motion to accept the minutes as presented and Matt Wortman seconded the motion. Voice vote passed 6 – 0.

Old Business: None

New Business: Dann Bird discussed the memo regarding Class 1 electrical contractor licenses explaining that he's recently been questioned regarding the word "employ" in the City of Shelbyville Code of Ordinance §155.31(B) Classes of License.

Both Roger Hickman and Brent Drake addressed the board asserting that they interpret the Ordinance as it's currently written to mean that only the owner of an electrical company can be the person who's licensed as the electrical contractor.

After much discussion, the board's consensus was to continue issuing licenses as we have in the past (to whomever meets the requirements and is employed by the firm) and Dann is to look into it further and bring it back to the board in November.

Miscellaneous Business: Tony Nicholson asked Dann where the situation with Rupert stands. Dann explained that we've checked into all of the permits that were issued regarding Rupert. Currently, Rupert himself is not licensed to do anything and he used a contracting firm called Fresh Start Renovations to pull existing permits and do the work. There's been a falling-out between Rupert and this contractor and Dann's still working to sort it all out and get it resolved.

Currently, Rupert is not doing work that requires permits.

Chris Hext gave a staff report bringing the board up to speed on the status of projects under construction.

Adjournment: Gary Keppel motioned to adjourn the meeting and Tony Nicholson seconded the motion. Voice vote passed 6 – 0.

Meeting adjourned.

Dave Wirrig, Board Chairman

Lisa Loveless, Secretary



Planning & Building Department

44 WEST WASHINGTON STREET • SHELBYVILLE, IN • 46176

PHONE: 317.392.5102 • FAX: 317.392.5110

DANIEL D. BIRD, FAICP

DIRECTOR

DBIRD@CITYOFSHELBYVILLE.IN.COM

MEMORANDUM

DATE: September 2, 2015
TO: Building Commission
FROM: Dann Bird, Building Commissioner
SUBJECT: **Electrical Code: Section 155.31B Classes of Licenses – Class I**

Recently two licensed electricians contacted me for an interpretation of the above captioned section of the Electrical Code. (See Attached Section of Code).

Specifically the electricians, who own their own businesses, maintained the subject section requires the owner to have Class I (Electrical Contractor's) License. The specific language cited was **"...and the Class license shall also permit and entitle the holder thereof to employ licensed electricians for these purposes."** The key word the electricians cited for their interpretation was **"employ"**.

I explained to the electricians their interpretation was not accurate based on how the City has been administering the Section 155.31B consistently. The City's Electrical License Application (See Attached Application) requests the Applicant's Name and the Company name, plus information about the applicant. The license is to the individual not to the company. The company may pay for the liability insurance, surety bond, and license, but the license is to the individual.

I request the Building Commission confirm the Building Commissioner's interpretation contained herein.

Daniel D. Bird

Daniel D. Bird,
Building Commissioner

2015
CITY OF SHELBYVILLE BUILDING DEPARTMENT
44 W. WASHINGTON STREET
SHELBYVILLE, IN 46176
(317) 392-5102 FAX (317) 392-5110

ELECTRICAL LICENSE APPLICATION

****The contractor's application must be accompanied by a certificate of general liability insurance and an original \$10,000.00 surety bond made payable to the City of Shelbyville. BOTH the bond and the Certificate of Insurance MUST have an actual expiration date on them. It is the contractor's responsibility to make sure that anyone working for him on the jobsite is licensed with us. Failure to do so can result in a \$2500 fine.**

License Fees

Contractor (New)	\$150.00
Contractor (Renewal)	\$100.00
Journeyman	\$75.00
Apprentice	\$50.00
Homeowner	\$100.00 New \$50 Renewal

Please circle the license requested.

Company Information

Applicant's Name: _____

Company Name: _____

Address: _____

City/State: _____ Zip Code: _____

Phone: _____ Fax: _____ Email: _____

**Contractors, all licenses expire 12/31 of the issuing year. Once expired, you will be required to re-license as a new contractor, meeting those requirements. There will be NO exceptions.*

License Number _____

Applicant's Personal Information

Address: _____

City/State: _____ Zip Code _____

Phone: _____ Email: _____

Original Signature of Applicant: _____

**Anyone who misuses this license is subject to revocation of it by the Building Commission and will lose their ability to do electrical work in the City of Shelbyville.*

For Office Use Only

Status _____ Valid Until December 31, 20____ Exam Date: _____ Exam Score: _____ Action of Board:
Approved _____ Denied _____ Date _____

(5) All work involved in the erection, installation, repairing, remodeling, and maintenance of elevators, dumbwaiters, and escalators, but not including electrical equipment for supplying power to the control panels of elevators, dumbwaiters, or escalators.

(‘81 Code, § 155.30) (Am. Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

Cross-reference:

General license requirements, see Chapter 110

§ 155.31 CLASSES OF LICENSE.

(A) Five classes of licenses and certificates therefor shall be issued by the Building Commission, which shall be known respectively as Class I, electrical contractor’s license; Class II, electrical maintenance license; Class III, electrical journeyman license; and Class IV, electrical apprentice license, and a residential homeowner’s license.

(B) A Class I license shall entitle the holder thereof to undertake to execute or perform any work of installing, maintaining, altering, or repairing electrical equipment, and the Class I license shall also permit and entitle the holder thereof to employ licensed electricians for these purposes.

(C) A Class II license shall entitle the holder thereof to execute or perform the work of installing, maintaining, altering, and repairing electrical equipment as a part of his or her maintenance job with a local business employer. This work shall be confined to premises owned and described on the license.

(D) A Class III license shall entitle the holder thereof to undertake to execute or perform any work of installing, maintaining, altering, or repairing electrical equipment; provided he or she is employed by the holder of a Class I license.

(E) A Class IV license shall be required for all apprentice electricians, who shall be under the direct supervision of the holder of a Class I license or the holder of a Class III license. The Class IV license shall entitle the holder thereof to assist in the installing, maintaining, and repairing of electrical equipment.

(‘81 Code, § 155.31) (Am. Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

§ 155.32 CHANGE OF LICENSE CLASS.

In the event a person licensed under the provisions of this chapter desires to change his or her license class before an examination for a change of license is granted, the following schedule shall be observed and the person shall meet the following conditions.

(A) To change from a Class IV to Class III license, the applicant or person shall have been actively engaged in electrical work not less than one year.

(B) To change from a Class III license to a Class I or a Class II license, the person shall have been actively engaged in electrical work not less than two years.

(‘81 Code, § 155.32) (Am. Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99