

**SHELBYVILLE BUILDING COMMISSION
SHELBYVILLE CITY HALL
COMMON COUNCIL CHAMBERS**

DATE: February 14, 2018

TIME: 11:30 a.m.

CALL TO ORDER:

ROLL CALL:

READING OF THE MINUTES AND APPROVAL:

OLD BUSINESS:

NEW BUSINESS: Discussion of City of Shelbyville Code of Ordinances Electrical Code §155.38
Expiration and Renewal

MISCELLANEOUS BUSINESS:

ADJOURNMENT:

CITY OF SHELBYVILLE



Bryant Niehoff, Director

Adam Rude, Deputy Planning
Director

Chris Hext, Deputy Building
Commissioner

Rod Miller, Construction Inspector

Troy Merrick, Code Enforcement
Officer

Lisa Loveless, Administrative
Assistant

Planning and Building Department

BUILDING CONTRACTORS

152.35 BUILDING CONTRACTOR REGISTRATION REQUIRED; ANNUAL RENEWAL.

(A) It shall be unlawful for a building contractor to obtain a building permit without first having registered as required by this section.

(B) Annual renewal of registration shall be required of building contractors for each year they wish to obtain permits.

MECHANICAL CONTRACTORS

152.51 MECHANICAL SYSTEMS CONTRACTOR REGISTRATION REQUIRED; ANNUAL RENEWAL.

(A) It shall be unlawful for a mechanical systems contractor to obtain a mechanical systems permit without first having registered as required by this section.

(B) Annual renewal of registration shall be required of mechanical systems contractors for each year they wish to obtain permits.

Electrical Contractors and Journeymen

155.38 EXPIRATION AND RENEWAL.

Each license issued under the provisions of this chapter shall expire on December 31 following the date of its issuance, and shall be renewed by the Building Department upon application of the holder of the license, and the payment of the required fee, at any time between November 15 and December 31st of the calendar year in which it was issued. Any license that is not renewed or postmarked by December 31st will be subject to the new licensing requirements as outlined in the general license requirements. **Upon request of the Building Commission, a probationary period of up to 4 months may be granted, and a penalty assessed, for contractors or journeymen that failed to renew by the December 31st deadline.**

PLUMBING CONTRACTORS AND JOURNEYMEN

154.35 CERTIFICATE, STATE LICENSE REQUIRED.

(A) It shall be unlawful for any plumbing contractor, journeyman plumber, or apprentice plumber, as these terms are defined by the laws of the state, to operate or engage in the business of plumbing within this city without first registering with the city in the manner provided in this chapter, in order that the Plumbing Inspector has the records necessary to inspect the work of the persons registered hereunder.

(B) No person, firm, partnership, or corporation shall operate or engage in the plumbing business within the city unless each person, all members of the firm or partnership, or each officer, agent, or employee of the corporation shall be duly licensed as a plumbing contractor, journeyman plumber, or apprentice plumber with the state as provided by statute and each is duly registered according to the terms and provisions of this chapter, and has the certificate of registration duly issued in the name of the person, firm, partnership, or corporation, as provided hereafter.

154.38 TERM AND EXPIRATION.

All certificates of registration shall expire upon December 31 of each year. No registration shall be issued for a longer period than one calendar year. No registration certificate shall be issued or reissued until the applicant has first filed an application in due form, and the proper fees have been paid. No registration certificate issued under this chapter shall be transferable to any other person, firm, partnership, or corporation.

***Potential amendment language as requested by the Building Commission at the December 13, 2017 meeting.**

(B) To change from a Class III license to a Class I or a Class II license, the person shall have been actively engaged in electrical work not less than two years.

(`81 Code, § 155.32) (Am. Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

§ 155.33 APPLICATION.

Each application for an electrical license shall be made to the Building Department and the license granted in compliance with the general license requirements policies of the department. Blank applications are available in the Building Department. All electrical licenses expire on December 31st of the calendar year in which they are issued.

(Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

§ 155.34 FEES.

Electrical licensing fees shall be in accordance with the Permit Fee Schedule as recommended by the Shelbyville Building Commission and as approved by the Shelbyville Board of Public Works and Safety. (Ord. 10-2658, passed 10-18-10)

§ 155.35 RESERVED.

§ 155.36 RESTRICTIONS ON CERTAIN LICENSE CLASSES AND SUPERVISORS.

(A) The holder of a Class I or Class II license under the provisions of this chapter shall be the person to whom the license is issued. The same person shall not be designated as the license holder in more than one firm, corporation, and the like.

(B) In the event that the business association or employment of the license holder shall terminate with his or her firm, corporation, or the like, he or she

shall immediately notify the Building Department and submit a new application for licensing that reflects his or her current employment status. However, no fee shall be charged for the new license.

(Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

§ 155.37 CERTIFICATES.

(A) Each certificate for a Class I, II, III and IV license under the provisions of this chapter shall specify the name of the person to whom the license is issued, his or her address, and the expiration date.

(B) Each certificate for a Residential Homeowner's license shall, under the provisions of this chapter, specify the name of the person to whom the license is issued and the address at which he or she is allowed to perform electrical work and the expiration date.

(C) Each holder of a Class I or Class II license shall keep his or her certificate of license displayed in a conspicuous place in his or her principal place of business.

(Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

§ 155.38 EXPIRATION AND RENEWAL.

Each license issued under the provisions of this chapter shall expire on December 31 following the date of its issuance, and shall be renewed by the Building Department upon application of the holder of the license, and the payment of the required fee, at any time between November 15 and December 31st of the calendar year in which it was issued. Any license that is not renewed or postmarked by December 31st will be subject to the new licensing requirements as outlined in the general license requirements.

(Ord. 10-2658, passed 10-18-10) Penalty, see § 10.99

***DUE TO LACK OF A QUORUM, NO REGULAR
MEETING OF THE SHELBYVILLE BUILDING
COMMISSION WAS HELD FOR THE MONTH
OF FEBRUARY, 2018***