

Livable Communities Coalition  
3/22/2018  
8:30 a.m.  
City Hall Council Chambers

**I. Call to order**

Betsy Stephen called to order the regular meeting of the Livable Communities Coalition

**II. Board Members Present**

The following board members were present: Betsy Stephen, Jennifer Jones, Denise Holland, Kim Koehl, Shane Roell, Don Collins

**III. Old Business**

The issue of the 501-c-3 yearly renewal was brought up. Don Collins stated that Ginni Tutterow has the paperwork and that it is usually due in May.

**III. New Business**

- a) Membership- Betsy asked if everyone present would like to continue being part of the group. All in attendance said yes. Other prospective members include Allison Isley, Kay Koenig, Ginni Tutterow, Jeff Wright, Diana Pandak, Ted and Karen Kulkulka. We agreed that 12-15 members would be both sufficient and necessary.
- b) Jennifer Jones volunteered to serve as Secretary. Denise Holland is going to purchase a tablet for taking minutes and will be reimbursed by the Coalition.
- c) The group agreed to keep the meeting date as the 4<sup>th</sup> Thursday of the month but will move the meeting time to 11:00 a.m. Our next meeting will be April 26<sup>th</sup> at 11:00 a.m. at the City Hall Council Chambers.
- d) Jennifer Jones informed the group she and Matt have not yet decided the 2018 overlay program so the sidewalks that they will be repairing outside of those residents participating has not yet been determined.
- e) Denise Holland educated the group on some of the work the Leadership Shelby County group was doing along with Brandywine Farms in regards to the garden plots on the Habitat for Humanity lots. She requested Jennifer Jones examine the sidewalks in the area of the plots to see if they needed any repairs. Denise is meeting with the group on 3/28 and will update the Coalition at next month's meeting.
- f) Betsy advised that the group needs to determine its mission statement. Don Collins said that in the bylaws there are priorities and goals of the coalition listed that would help us develop a mission statement.
- g) Denise said her son would work on a logo for the group.
- h) Betsy mentioned that street lighting is something our group could focus on and asked that Jennifer and Matt give an update at the next meeting on the lighting on E. Washington as it is reconstructed this summer.

**V. Adjournment**

At approximately 9:30 a.m. Denise Holland made a motion to adjourn and the motion was seconded by Don Collins.

Minutes submitted by: Jennifer Jones

