

**TECHNICAL REVIEW COMMITTEE
MEETING MINUTES
January 28, 2020**

Adam Rude: Okay we'll go ahead and call to order the January 28, 2020 Technical Review Committee meeting. We only have one item on the agenda today. It's the Bible Holiness Church activity building. If you wanna step to the podium. We transcribe all the minutes so if you'll state your name real quick.

Steve Servies: Hi, my name's Steve Servies, Servies Engineering & Surveying 725 North Shore Boulevard Anderson, IN.

Rude: Okay and we'll get you a copy of the transcript of all this afterwards so you have something for your record.

Servies: Okay, sure. No problem.

Rude: So the format today, we're just gonna go down the row. I believe you have a copy of all the comments.

Servies: I do.

Rude: And....

Servies: And (?) some of 'em we've addressed and I've read a few additional that we can fix fairly easily.

Rude: Okay and we'll just down the row and...

Servies: Okay.

Rudeeach person'll talk through their comments and if you have any other questions for each person....

Servies: Okay.

Rude: After today's meeting, the next step will be providing a revised set of plans and a written response to all the comments.....

Servies: Okay.

Rude: ...when you submit to the Plan Commission meeting. So with that, we'll start with Mr. Kredit on the end.

Kevin Kredit: I don't have anything.

Rude: Nothing?

Kredit: I mean the last plan I looked at looked good, so...

Rude: Okay.

Kredit:the sewer's fine.

Rude: Mr. Hunt?

Doug Hunt: Doug Hunt, street commissioner. You're just using the same existing entrance?

Servies: We are, yes.

Hunt: So there's really no impact on me.

Servies: Okay.

Rude: Awesome. Mr. House?

Matt House: Matt House, city engineer. I sent you or I believe you received my original ones a month ago and you corrected a lot of it.

Servies: Yes.

House: I made a few additional comments. We usually see demolition plans on the existing survey sheet.

Servies: Oh okay the demolition area?

House: Uh huh.

Servies: Okay.

House: Do you have as-builts for the first phase of the project?

Servies: I do not have as-builts. The only thing I have are the plans that they used for construction.

House: Okay. You did that. You did that. The I think you probably have the notes about the curb ramp, but....

Servies: Yes.

House:I if you can provide me the curb description and the ramp width and the slope. I need to review it to make sure it's ADA compliant.

Servies: Okay, yeah I saw that on your latest comments. I've read those yesterday, so....

House: Okay.

Servies:I can I think that shouldn't be a problem to address that.

House: Okay. Oh yeah there's a piece of sidewalk on the original phase of the project that extends from the building that doesn't look like it was built from....if you go out the door of the other building.....

Servies: Uh huh.

House:it's shows on the plans that it was in the original set of plans but it wasn't built. So I don't know if you either I'm guessing they won't build it with this phase, but

Servies: I doubt if they will if it's not already constructed.

House: Okay. It might be a good thing to take it off there.

Servies: Okay.

House: Yeah I checked the curb lines. There's a couple of comments about curb lines. Gutter (?) flatter than .3% you know 10, 15 years you might see some settling, maybe sooner. City standard's .3%. So there's a couple

Servies: Okay.

House:where you know this 2 different quadrants with the same elevation.

Servies: Okay.

House: So if you got the elevation to work with, it might be a good idea to make it more of a slope. And that's it.

Rude: Adam Rude, planning department. The, I don't think we had any issues with the architectural standards. It looks like all of the standards are being met. When you provide a revised set of plans, if you could include a building elevation that specifies what building materials are but from the rendering, it looks like they're all meeting our list of permitted building material types.

Servies: Okay.

Rude: We need a set of landscaping plans. There's a number of landscaping standards that we have to verify are being met. I gave you the citations. It's UDO 5.31 and 5.35. We can email you those sections if you need that. And then all the setbacks are being met.

Servies: Okay.

Rude: We classify this building as an accessory structure so a lot of standards throughout the UDO don't apply to it....

Servies: Okay.

Rude:that applied to the church.

Servies: And I do have a copy of the original landscape plan for the church so I can take some elements out of there and try to blend them together.

Rude: Okay and we'll email you a copy of those two sections....

Servies: Okay yeah, that'd be great.

Rude:so you've got that as well.

Servies: Okay.

Rude: Awesome. That's all we've got. Ryan?

Ryan Angrick: Ryan Angrick, Shelbyville fire department. Last time I spoke with somebody there's gonna be a need for a sprinkler system and you guys had mentioned reaching out to RTM(?). Where we at on that?

Servies: Yes. Yeah there is gonna have to be a sprinkler system. We'll have to submit to Indiana American and I know you guys....

Angrick: Okay so you are gonna get through with that then? You're not gonna go through with RTM and try to get a variance or anything?

Servies: No, not that I'm aware of.

Angrick: Okay.

Servies: No.

Angrick: Okay well that would be the only thing I would need is a set of plans on that so....

Servies: Okay.

Angrick: And then a KNOX box obviously.

Servies: Yeah.

Angrick: But we'll worry about that towards the end of it. That's all I got.

Servies: Okay.

Rude: Do you have any questions for any of us?

Servies: I don't think see. I mean the emails that I've got are pretty self-explanatory and everything's pretty well detailed in there.

Rude: Okay. So your next steps, as I said, are gonna be revising those plans and just a written response. We'll get you, if you don't already have all the comments, we'll get you another set... (inaudible)...

Servies: Yeah I think Allan had handed me a set before the meeting started.

Rude: Okay. So when you submit for Plan Commission, just a written response to all and a revised set of plans.

Servies: Okay. Now when do we need to submit for Plan Commission?

Rude: I believe

Allan Henderson: Two weeks.

Rude: The next Plan Commission meeting will be February 24th, so the submittal is February 3rd. If you can have the application and filing fee in by February 3rd, we can accept the plans up until February 10th.

Servies: Okay.

Rude: But at that point, we have to start writing the staff report and getting things to the Plan Commission members.

Servies: Okay.

Rude: But we'll need the application and filing fee on the 3rd then.

Servies: Okay.

Rude: Okay? I think that does it. Anything else from you guys?

Hunt: I'm good.

Rude: Awesome. We're good then.

Servies: Alright.

Rude: Thank you.

Servies: Thank you.

Meeting adjourned.