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**EXECUTIVE ORDER NO. 2-2020  
OF THE MAYOR OF THE  
CITY OF SHELBYVILLE**

**Declaration of Public Health Emergency for Coronavirus Disease 2019 Outbreak**

WHEREAS, the novel Coronavirus Disease 2019 (COVID-19) is a serious public-health threat which is transmitted from human to human and results in symptoms ranging from fever, cough, acute respiratory distress, pneumonia, and even death;

WHEREAS, the spread of COVID-19 throughout the United States and Indiana poses a severe and imminent threat to public health and requires aggressive response measures to slow the spread of the disease and mitigate its impact;

WHEREAS, the Centers for Disease Control, the World Health Organization, and other federal and international public - health authorities indicates that the prevention of public gatherings and other social distancing measures are effective countermeasures to prevent continued exponential spread of COVID-19;

WHEREAS, on March 6, 2020 the Governor of the State of Indiana issued Executive Order 20-02 a Declaration of Public Health Emergency for Coronavirus Disease 2019 Outbreak declaring pursuant to Ind. Code § 10-14-3 et seq. a public health disaster emergency exists.

WHEREAS, on March 16, 2020, the City of Shelbyville Common Council passed Ordinance 20-2878 amending the City of Shelbyville Salary ordinance to take into consideration emergency stay home pay during a declared emergency;

WHEREAS, the first case of confirmed COVID-19 was identified on March 18, 2020;

WHEREAS, the executive of the City finds that an emergency exists, and it is necessary to allow some employees to work from home and to refrain from coming to work;

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WHEREAS, the executive of the City recognizes the financial strain it will place on employees to be kept away from work, and therefore desires to pay the employees for this time, under certain circumstances;

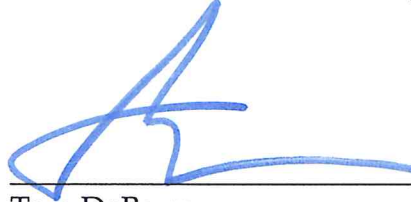
NOW, THEREFORE, I, Thomas DeBaun, by virtue of the authority vested in me as Mayor of the City of Shelbyville, Indiana do hereby:

1. Declare that this Executive Order 02-2020 shall supersede Executive Order 01-2020.
2. Declare a public health emergency exists in the City of Shelbyville attributable to COVID-19.
3. Pursuant to City of Shelbyville Ordinance 20-2878 any City of Shelbyville employee who has contracted COVID-19 shall refrain from coming to work and will be compensated for their time at home. Any employee who experiences symptoms or is exposed to COVID-19 shall follow the protocols issued by the Mayor and the respective department heads. These protocols will be updated in accordance with CDC and ISDH recommendations.
4. Any employee who is susceptible to complications from COVID-19 may ask for the accommodation of working from home. This request will be reviewed on a case by case basis and, if reasonable, will be granted. Any employee working from home will be paid.
5. Any employee who is at home or working from home who is being compensated under this Executive Order and Ordinance No. 20-2878, shall not work or earn compensation from any other source during the employee's regularly scheduled non-overtime hours.
6. Emergency stay home pay may not exceed two weeks (ten business days) without approval of the majority of the Common Council.
7. Due to the extreme circumstances that we are facing and the constantly changing environment all employees are now considered to be on call during all off duty hours. These on call hours are not on duty hours and employees

may continue to use their off-duty hours freely. Employees are on call and shall be prepared to respond and report to their station within two hours.

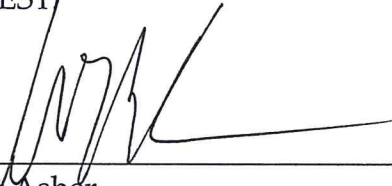
This Order shall be in effect immediately.

SO ORDERED this 19<sup>TH</sup> day of MARCH,  
2020.



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Tom DeBaun  
Mayor  
City of Shelbyville, Indiana

ATTEST,



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Scott Asher  
Clerk-Treasurer  
City of Shelbyville, Indiana